

Regulations for the settlement of student's stay and scholarships during studies under the ERASMUS+ Programme

For: GEOGRAPHY, SPATIAL MANAGEMENT and TOURISM

- 1. Before the end of the mobility**, the student should report to the ERASMUS+ programme coordinator at the foreign university and obtain signatures and stamps on two documents:
 - A) Confirmation of stay**
 - B) Transcript of credits, grades and ECTS (*Transcript of records*)**.
The list of subjects in Transcript of records must be consistent with the previously accepted Learning Agreements or Changes to Learning Agreement.
- 2. Within 30 days after returning** to the home university, the student must provide **signed and stamped documents** to the ERASMUS + Programme Coordinator in the Institute of Geography and Regional Development (copies of documents) and to the Dean's Office (original documents). Documents for the Coordinator can be delivered in person or they can be scanned and sent by e-mail to the Coordinator's address. The Transcript of records is the basis for completing the study period, the confirmation of stay is the basis for the settlement of the scholarship.
- 3. Changes to Learning Agreement (LA)**, agreed with ERASMUS+ Programme Coordinator from the partner university, should be sent back by the student **within 30 days of arrival to the partner university** and submitted to the Coordinator for the field of Geography, Tourism and Spatial Management at the home university for approval, which need to be supported by a signature or its electronic version.
- 4. Credit Points (ECTS):**
 - ECTS for participation in seminars of partner universities will be honored only in the case of second- and third-cycle students who conduct research projects at the partner university.
 - If the number of ECTS points is lower than 30, the student fails the semester of study (the maximum debit is 6 ECTS points, it must be supplemented upon return)
 - In case of obtaining more than 30 ECTS credits, extra-dimensional credits will not be taken into account in the next semester at the home university.

Regulations drawn up by:

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